



CARRIAGE MANOR RESORT

# AUGUST 2020 RUMBLE SHEET



**HOT** Arizona Sun

## FRIENDLY REMINDERS

### SECURITY

Speed limit is 10 MPH  
Stop at Stop signs  
No parking in Fire Lanes  
and on streets after  
Midnight  
Notify Security of  
scheduled contractors  
Bicycles and golf carts  
must obey all traffic rules

### ADMINISTRATION

Please check in and out  
at the Front Desk!  
Quiet hours are  
11 PM to 7 AM

### CONTRACTORS HOURS

Thru October 15th  
7am to 4pm

### PHYSICAL PROPERTIES

Trash Schedule  
All Sections  
Monday & Thursday  
Wednesday will be  
recycle for all sections.  
**Please have trash  
and recycle bins  
out to the curb on the proper days**

[www.CarriageManorResort.com](http://www.CarriageManorResort.com)

7750 E. Broadway Road, Mesa AZ 85208 | 480-984-1111



## MANAGER'S MESSAGE

I'm sure most of you are aware that there have been break-ins in two 55+ communities similar to Carriage Manor in the surrounding area. We have a high number of vacant properties this time of the year, residents are encouraged to take extra precaution in securing their property and keeping an eye out for suspicious activity. Report suspicious activity first to Mesa police at the Emergency: 9-1-1 and then to Carriage Manor Security at 480-986-2467. Keep your home and vehicle locked and use your security lighting. Your diligence will keep yourself and the whole community safer.

Please be sure to keep our office updated with your current contact information, the Administrative Office is open Monday thru Friday from 6:30AM thru 3:00PM. You can check out in the lobby, thru email at [business@carriagemanorrv.com](mailto:business@carriagemanorrv.com) or you can give us a call at (480) 984-1111.

All of the resort amenities are open to residents only with COVID-19 guidelines in place for each areas use. Thank you to the Club officers for their responsiveness in request to establish protocols for sanitizing procedures for their members. We have added a link on the cover page of our website [www.carriagemanorrv.com](http://www.carriagemanorrv.com) that documents all of the Federal, State, City of Mesa and Carriage Manor actions during this pandemic.

There will not be any Board of Director's Meetings in August, with a Work Session scheduled for September 9<sup>th</sup> with BOD Meeting the following week September 16<sup>th</sup>, 2020 both at 1:00PM via Zoom.

I hope you are enjoying your summer and stay healthy!

*Mary K Candelaria*

*General Manager CMCA, AMS*



## ADMIN NEWS

Greetings,

August is here and that means its Arizona monsoon season and with that comes the hot and muggy weather!

Just a couple things I want to mention:

- If you are a new owner, have you turned in all your paperwork?
- If you are a current owner, do you need to update your address and/or contact information?
- If you've made any changes please take a moment to send me your current phone number, address, email and/or caretaker information to [Business@CarriageManorRV.com](mailto:Business@CarriageManorRV.com).
- If you've left Carriage Manor to return to your summer home, did you remember to check out? If so, please call or email me to let me know.
- If you plan to rent your property this season, please remember to send us the 3<sup>rd</sup> party agreement at least 7 days in advance.
- Make sure your renter is aware they will need to check in with us and pay a \$10 per person resort fee.

I hope you've all had a great summer and I look forward to seeing you this fall.

*Jon Larson*

*Activities Director/Front Desk*

# Nomination and Election Committee

**Nomination and Election committee (NEC)** needs volunteers as soon as this November. Will you be willing to step forward and help?

The NEC starts meeting in November and continues as needed till the end of the election process the following February. I need volunteers to help with both electronic or paper ballot duties.

Job description for the **Electronic ballot administrator.**

## **Skills**

- Thorough knowledge of Microsoft Word, Excel and PowerPoint
- Able to cut and paste data between Excel and Word files
- Able to create address labels
- Able to run and edit Microsoft Macros

## **Duties**

- Facilitate with Office personnel to create a dump of the TOPS database
- Able to quickly learn new software packages (Election Buddy)
- Print address labels for ballot envelopes
- Create and send Email blast to both verify Emails and inform residents.
- Maintain a document that details the election processes
- Support the NEC with necessary reports and lists as necessary
- Create an Excel sheet giving the voting results to be presented to the BOD

Job description for the **Paper ballot administrator.**

## **Duties:**

- Assembling the ballot information and stuffing the envelopes that need to be mailed out.
- Organizing helpers to hand out ballot envelopes and later counting of the ballots.
- Ability to pay close attention to details, adhering to a developed timeline, and keeping accurate records.

Please consider helping your neighbors and your CM community with your willingness as a volunteer for the NEC.

Until formal application from the CM website, (CARRIAGE MANOR RESORT ADVISORY COMMITTEE APPLICATION) can be obtained and submitted to front office, you may send me a email stating an interest in being a NEC member, directly to my email [ajteigen@gmail.com](mailto:ajteigen@gmail.com)

Arne Teigen,

Liaison to the NEC



Like us on

facebook

At our official page

[CARRIAGE MANOR RESORT](#)

**REMINDER: IF YOU HAVE ANY CONTRACTORS DOING  
WORK ON YOUR PROPERTY...**

**\*\*IT IS VITAL THAT YOU NOTIFY SECURITY  
BEFORE CONTRACT WORK BEGINS.\*\***

AND OBTAIN AN ARC PERMIT IF REQUIRED

SECURITY ***WILL NOT*** LET UNAUTHORIZED PERSONS ON TO YOUR PROPERTY, THIS INCLUDES CONTRACTORS. IF YOU DO NOT CALL SECURITY AND AUTHORIZE DIRECTLY, CONTRACTORS MAY BE BARRED FROM ENTRANCE.

You can even call a few days before if you're not exactly sure which day they will arrive.

You can authorize them for a certain timeframe.

+++++

**Security Direct Line 480-986-2467**

# AUGUST 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<i>1</i>
<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>8</i>
<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i>	<i>15</i>
<i>16</i>	<i>17</i>	<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i>	<i>22</i>
<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>
<i>30</i>	<i>31</i>					