

**CARRIAGE MANOR RV ASSOCIATION, INC.**  
Official Minutes from the Board of Directors Meeting  
Wednesday, March 3, 2021 – 2:00 p.m.

**In Attendance – Board of Directors**

- Ross Long, Vice President
- Ron Swanberg, Treasurer
- Cindy Mascio, Secretary
- Bruce Groves, Director
- Rick Gaustad, Director
- Cheryl Keeffe, Director
- Carl Vinci, Director

**In Attendance – Property Management and Owners**

- Mary Candelaria, General Manager
- Shauna Smith, Assistant General Manager

**I. CALL TO ORDER**

The Board of Directors of the Carriage Manor RV Association, Inc. convened a meeting on Wednesday, March 3, 2021. The meeting was called to order at 2:00 p.m., and was convened via Zoom as a result of the social distancing requirement associated with COVID-19. Some owners witnessed the meeting via a feed from the ballroom.

**II. ROLL CALL**

Roll call determined that all seven Board members were in attendance, establishing a quorum.

**III. APPROVAL OF AGENDA**

The Board of Directors approved the February 17, 2021 Board Meeting agenda as presented *by unanimous consent*.

**IV. OFFICER NOMINATIONS**

Vice President Long opened nominations for the position of BOD President. Director Groves moved to appoint Vice President Long. Director Vinci seconded. Vice President Long asked for any further nominations. With None. Nominations closed. Unanimous vote for Vice President Long as BOD President.

President Long opened nominations for the position of BOD Vice President. Secretary Mascio moved to appoint Director Gaustad. Treasurer Swanberg seconded. President Long asked for any further nominations. With None. Nominations closed. Unanimous vote for Director Gaustad as BOD Vice President.

President Long opened nominations for the position of Treasurer. Vice President Gaustad moved to reappoint Treasurer Swanberg. Director Vinci seconded. President Long asked for any further nominations. With None. Nominations closed. Unanimous vote to reappoint Treasurer Swanberg.

President Long opened nominations for the position of Secretary. Director Keeffe moved to reappoint Secretary Mascio. Vice President Gaustad seconded. President Long asked for further nominations. With None. Unanimous vote to reappoint Secretary Mascio.

**V. GOOD OF THE ORDER**

Board of Directors Work Session will convene on Wednesday, March 10, 2021 at 1:00 p.m.; and an Open Board Meeting will be held on Wednesday, March 17, 2021 at 2:00 p.m. All of the aforementioned meetings will be conducted via Zoom.

**ADJOURNMENT** The March 3, 2021 meeting of the Carriage Manor RV Association, Inc. Board of Directors was adjourned at 2:06 p.m.