

Club Representative/Point of Contact

Please provide as much detail as possible for the project to go before Long Range Planning for their consideration. Attach any drawings or sketches you might have to this form.

Club or group name: _____

Contact person & phone number _____

WHAT—What is the project you are proposing?

WHY— Why is this being done? Who will benefit from this?

WHERE—Where is this taking place?

WHEN—What are the proposed start date and end date for this project?

WHO—Who will be doing the labor involved?

HOW—How will this be paid for? Estimated cost \$_____